EDNA MAHAN CORRECTIONAL FACILITY FOR WOMEN CLASS ACTION SETTLEMENT

Superior Court of New Jersey, Hunterdon County (No. HNT-145-19 and No. HNT-76-19)

How to Join a Hearing Using Zoom

This guide provides general information and step-by-step instructions for joining a Hearing via Zoom. You DO NOT need a paid subscription or an account to use Zoom. To join a Hearing, use one of the options below: 1) Use the Zoom App; 2) Use your web browser; or 3) Call-in.

Please Note: Joining the hearing only by phone is strongly discouraged. You may only join the hearing. by phone if you do not have access to a computer, laptop, mobile device, or Internet. You may call in using a land line phone or a cell phone.

If you have not used Zoom before, you may test how Zoom will work on your computer, phone, or tablet by visiting <u>https://zoom.us/test</u>.

OPTION 1 – Download the Zoom Application on your device Download the Zoom App at least one day before your scheduled hearing date. This will allow you to test out your device and equipment.				
 Download the Zoom App on your smart device. On your computer or laptop, you may download using this link: <u>https://www.zoom.us/support/download</u> On the date of your hearing, open the app. 	Smart Phone App Computer APP			
4. Click JOIN MEETING				
5. Enter Meeting ID provided in the Notice of Hearing sent to you.	Cancel Join Meeting Meeting ID			
6. Enter your full name. This will help staff to check you in for the hearing.	Join with a personal link name Screen Name			
7. Click JOIN.	By clicking "Join", you agree to our Terms of Service and Privacy Statement			
	Join			
	If you received an invitation link, tap on the link again to join the meeting			

- 8. When prompted, enter the Meeting Passcode.
- 9. Click CONTINUE.

You will be placed into a "Waiting Room" until it is your turn to appear before the Special Master.

Please enter your	meeting password
Password	
Cancel	Continue

OPTION 2 - Join using your web browser. No downloading of the Zoom App. You may use any browser: Chrome, Firefox, Microsoft Edge, Safari, Internet Explorer 10 or higher. ZOOM SOLUTIONS + PLANS & PRICING CONTACT SALES RESOURCES+ Go to <u>www.Zoom.us</u> 1. 2. Click JOIN Introducing the All-New Zoom Whiteboard Zoom Whiteboard provides a collaboration space where individuals, hybrid teams, and remote teams can come together, brainstorm, and learn. zoom JOIN HOST - SIGNIN 3. Enter the MEETING ID number provided in the Notice of Hearing sent to you. Join Meeting 4. Click JOIN. Enter Meeting ID or Personal Link Name By clicking 'Join', you agree to our Terms of Service Zoom will launch. Click OPEN ZOOM 5. MEETING. When prompted, enter the Meeting 6. Passcode provided in the Notice of Launching ... Hearing. Please click Open Zoom Meetings if you see the system dialog. 7. Enter your full name. This will help ng prompts from browser, click here to launch the meeting, or download & run Zoom staff to check you in for the hearing. If you report doubling or on the profession, the form your biological 8. **Click JOIN MEETING**

- 9. If your device does not have a microphone, you can use your cell phone as an audio source to dial into the hearing.
- 10. Click PHONE CALL. Dial one of the numbers provided in the Notice of Hearing.
- 11. When prompted, enter the MEETING ID followed by the # (Pound Key).
- 12. When prompted, enter the PARTICIPANTID followed by the # (Pound Key).
- 13. Click DONE.

Phone Call	Computer Audio - Connected	
Dial:	+1 346 248 7799	
	+1 669 900 9128 +1 253 215 8782	
	+1 312 626 6799	
	+1 646 558 8656 +1 301 715 8592	
	1 301 713 0352	

TION 3 – Join by phone ease Note: Joining the hearing only by pho hearing by phone if you do not have access to a cor in using a land line phone or a cell phone.	one is strongly discouraged. You may only join nputer, laptop, mobile device or Internet. You may
Dial the phone number provided by the Settlement Administrator in your Notice of Hearing	
Key in the MEETING ID. This is an 11 digit number. Press the # key.	
You will be prompted to enter your Participant ID number. If you do not have one, press the # key.	
Please identify yourself by full name when prompted by the staff. This will help to check you in for the hearing.	$\begin{array}{c} 1 \\ 2 \\ 3 \\ 4 \\ 5 \\ 6 \end{array}$
To mute yourself press *6 on your key pad.	789
To get the staff's attention during the hearing, press *9 on your key pad. This will be seen as a raised hand on the Zoom web conference.	* 0 # C
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